

Wright Township Volunteer Firemen's Association

Wright Township Volunteer Fire Department

477 South Main Road
(P) 570.868.3765

WTVFD.COM

Mountain Top, PA 18707
(F) 570.868.3583

Proudly Serving Wright Township and the Mountain Top Community Since 1955

FIRE APPARATUS OPERATOR / MAINTENANCE POSITION

Inside this document, the Wright Township Volunteer Firemen's Association may be referred to as any of the following which will be the same as the official name; Wright Township Volunteer Fire Department('s), Wright Township Fire Department('s), Wright Twp. Fire Dept., Wright Twp. Volunteer Fire Dept, WTVFD, WTFD, WT Fire, Wright Fire, Association, the Association, Department, the Department, organization(s), the organization(s) or any combination of these unless otherwise specified to refer to another department or entity.

Job Summary:

The FIRE APPARATUS OPERATOR/MAINTENANCE POSITION shall possess the ability to safely operate and maintain all Wright Township Volunteer Firemen's Association / Wright Township Volunteer Fire Department apparatus and perform the duties described below.

Supervision Requirements:

The FIRE APPARATUS OPERATOR/MAINTENANCE PERSON shall work under the direction of the department Fire Chief and/or Department Manager and in his/her absence will take direction from other Association Elected Line or Appointed Officers. In the absence of the Associations line officers, he/she will take direction from the highest-ranking officer and or the incident commander as required.

Minimum Qualifications:

The minimum qualifications for this position will include the following (Documentation Required) **b

1. Fire Fighter 1 Certification
2. 472 Hazardous Materials Operations with current annual refresher at the time of application.
3. Current CPR/AED and First Aid Certification
4. Apparatus Pump Operations 1
5. Emergency Vehicle Operations
6. Nims (National Incident Management Systems) 100-200-700-800.
7. High School Diploma or GED.
8. Citizen of the United States of America.
9. Valid PA Operators License (minimum Class C).
10. Must be physically and mentally fit to perform the duties as required
11. Random Screenings
12. Driver History Check (completed prior to and during employment)
13. Act 151 PA Child Abuse Clearance with no reports
14. Complete Back Ground Check
 - 11,12,13,14 may be completed in house (or at a designated location set by the organization)

Secondary Requirements – time period begins with official hire date **a,**b

1. Aerial Apparatus Operations – 30 months
2. Vehicle Rescue Operations – 30 Months
3. Water Rescue Awareness – 30 Months
4. Additional mandated education as determined by the Fire Chief and officers or as mandated by law.

Wright Township Volunteer Firemen's Association

Wright Township Volunteer Fire Department

477 South Main Road
(T) 570.868.3765

WTVFD.COM

Mountain Top, PA 18707
(F) 570.868.3583

Essential Duties and Responsibilities:

1. Must be able, with complete personal protective equipment (turn out gear, scba, etc), to lift and carry waist high 100 lbs. with or without help and must be able to push and or pull 150 lbs. to perform duties as required.
2. Must be able, with complete personal protective equipment (turn out gear, scba, etc.), to climb any ground ladder and perform duties as required.
3. Must be able, with complete personal protective equipment (turn out gear, scba, etc), to ascend and descend an aerial device to the fullest extension of the ladder and at angle of 45 degrees or higher.
4. Must be able to bend with proper ergonomics to roll fire hose at any given length.
5. Must have the ability to crawl and or duckwalk with complete protective equipment (bunker gear/scba, etc) to perform the duties as required.
6. Must be able to ascend from ground level (approximately 3') to the apparatus cab floors, steps, pump operators panel and must be able to properly seat belt the body in position in the drivers seat.
7. Must be able to read and comprehend names and colors which may become part of the incident as it relates to accountability board management, environmental documentation, transportation manifests, bills of lading, etc.
8. Must be able to work in environmental conditions such as but no limited to, rain, snow, extreme cold and heat, for prolonged periods of time.
9. Must be able to communicate with fellow firefighters in terms related to the fire service to ensure safe conditions are met and are maintained and emergencies are mitigated.
10. Must take direction from senior officers on the scene of any incident so that safe conditions for all personnel are maintained and the incident is resolved in a manner that best protects lives and property, maintains safety and mitigates emergencies.
11. Must understand aspects of firefighting as explained and taught in essentials of firefighting.
12. Must be able to maintain proper water flow via the apparatus pump, drafting from a water source, coupled to a hydrant, water tanker or via pump to tank water, to provide a safe environment for those personnel operating hose lines, aerial devices, etc.
13. Must maintain all apparatus in a clean state unless it is determined by the Department Chief or, in his/her absence, the next officer in Wright Townships Chain of Command, that environmental conditions will not allow such state.
14. Must maintain the assigned fire station in a clean state inside the structure unless it is determined by the Department Chief or, in his/her absence, the next officer in Wright Townships Chain of Command, that environmental conditions will not allow such state.
15. Must perform maintenance as required outside of the assigned station in order to provide a clean, operational and orderly appearance. This will include but not be limited to grass cutting, tree trimming, grounds clean-up, snow removal from fire hydrants or other duties as directed by the Department Chief or, in his/her absence by virtue of the inability to communicate via e-mail, text, phone, etc., the next officer in Wright Townships Chain of Command.
16. Must perform apparatus inspections/checks and tool functionality which include, but are not limited to, engine fluid levels, hydraulic fluid levels, power saw operations, items on the daily/weekly/monthly station list, items on the daily/weekly/monthly apparatus list, etc.
17. Must have the ability to maintain a response within 1 ½ minutes from initial dispatch and to safely navigate the apparatus to the proper location within Wright and Rice Township limits via knowledge of Wright and Rice Township demographics. (this will be discussed since a crew may be needed)
18. Must have the ability to drive the apparatus to locations outside of Wright and Rice Township limits, when applicable, via knowledge from navigation systems or with personnel assistance within the apparatus in addition to information acquired from the 911 center if required.
19. Must be able to understand the operations of the rescue engine, rescue apparatus, the rescue tool cache, tool identification, basic tool operations and tool locations on the apparatus in addition to being able to assist with basic rescue practices if required.

Wright Township Volunteer Firemen's Association

Wright Township Volunteer Fire Department

477 South Main Road
(T) 570.868.3765

WTVFD.COM

Mountain Top, PA 18707
(F) 570.868.3583

20. Must understand water rescue practices and water conditions as they relate to incident safety conditions.
21. Must participate in training sessions while on duty as required and or attend training at the direction of the department chief.
22. Must maintain and utilize Hazardous Materials Operations Annual Refresher as required.
23. Must maintain valid PA driver's license (minimum Class C) for the duration of employment.
24. Must maintain a clean-shaven appearance while on duty to secure a SCBA (Self-Contained Breathing Apparatus) mask airtight safety seal in the event SCBA usage is required.
25. Must maintain a clean duty uniform appearance with the shirt/sweatshirt/Coats/Jackets reflecting only Wright Township Fire Department logos/lettering approved by the Association Fire Chief and/or by laws or SOG. Shirts other than sweatshirts shall be fully tucked into the duty pants while on duty. A minimum of two shirts will be provided with additional available to purchase.
26. Must maintain clean, and in good condition, duty work pants/shorts that shall be of black or dark Grey in color, in good shape w/o patches, tears, etc.
27. Must maintain duty work boots and/or shoes that are in good condition which will be black in color and always laced/zippered. Socks shall be worn at all times while in TOG.
28. Must maintain clean, and in good condition, baseball style caps which will be optional, however, if worn, the hat will reflect only Wright Township Fire Department logos/lettering approved by the Association Fire Chief and/or by laws or SOG.
29. Must maintain/record any documented reports, logs, documentation as required.
30. Perform additional work items located on the daily, weekly, monthly, quarterly and yearly check list as maintained by the officer group that do not present a potential safety hazard.
31. Must understand and be able to utilize Microsoft Word, Excel, PowerPoint and email.
32. To the extent permitted by law, must, at a minimum, every two years, provide documentation from a medical doctor certifying that employee can, with or without reasonable accommodation, perform the essential duties as stated in the above description.
33. Perform other duties as required that do not present a potential safety hazard.

**a - any requirements may be adjusted over time. At no time will it affect current employment. If secondary requirements change, implementation will be for new hires or newly created positions.

**b - If and/or when new positions are created, it may affect or change future requirements for this position.